



Parent Orientation and Information Sheet

Introduction

Welcome to the Boys and Girls Club of Rosebud! Our mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. We work to empower our youth by fostering healthy mentoring relationships, focusing on academic success, good character, and healthy lifestyles. Our club families are an important part of our community and fundamental to the success of our club. We believe in organizational transparency for our club families, staff, and the community. We also believe that knowledge is power. Below you will find expectations for club members and families as well as important information regarding our policies and operations. Welcome to the family!

What We Need From You

BGCR Members	Parents
<ul style="list-style-type: none"> - Attend Club every day. - Treat others and the Club itself with respect at all times. - Be ready for pick-up when using BGCR transportation. - Wear shoes and socks every day. - Do not bring prohibited items to club {real and toy weapons, snacks, drinks other than water, gum, money (except for Teen Club)}. - Wear a seatbelt at all times while in BGCR vehicles. - Report any obvious or suspected abuse of BGCR members to an adult. 	<ul style="list-style-type: none"> - Communicate planned and unexpected absences as early as possible - Check-in your child in the building when dropping them off. - Check-out your child in the building when picking them up. - Communicate any ideas, comments, concerns, or questions with us in writing via paper form or email. - Share any important information about your child with the Club that will help us ensure a better experience for your child.

See reverse side for information regarding staff expectations and our commitment a safe and welcoming environment.



Boys & Girls Club of Rosebud

Serving Youth on the Rosebud Reservation, South Dakota



Safe and Welcoming Environment

Trainings

To ensure the safest environment possible, the Boys and Girls Club of Rosebud utilizes several mandatory trainings every year with all employees. Below is a list of the trainings.

- *Anti-Harassment: For Everyone**
- *Child Sexual Abuse Prevention at Camp**
- *Appropriate Touch**
- *Child Sexual Abuse Prevention Training Certification***

In-house Policies: What We Do to Ensure Your Member's Safety

The BGCR staff and volunteers also follow numerous best practices regarding youth safety during Club time and all trips. They are listed below.

- Annual comprehensive background checks on all staff and volunteers.
- First Aid and CPR certification training is provided annually.
- All staff receive child safety and youth development trainings, both national and local.
- Over 30 security cameras are present throughout the Clubs and always recording.
- Volunteers are always paired with trained Club staff, never alone.
- Annual, external, health and safety inspections of each Club building by IHS.
- Certified lifeguards must be present for all swimming activities.
- Seat belts are required at all times in Club vehicles.

Employee Expectations

- Drug and Alcohol free
- Zero-tolerance of harassment or misconduct
- Mandatory reporters of any obvious or suspected abuse towards members, volunteers, or employees
- Confidentiality policy towards all non-public BGCR information

Contact Information

At the Boys and Girls Club of Rosebud, we believe in accountability and transparency. If you have any questions, concerns, or ever feel inclined to lend a volunteering hand and check-it out yourself, please reach out to us. We value your feedback and strive to continuously improve our organization.

Executive Director: Glen Marshall, Glen.Marshall@rosebudbgc.org

Website: rosebudbgc.org

	Mission Site	Rosebud Site	Parmelee Site
Address	PO BOX 112 435 W 2nd Street Mission, SD 57555	100 Akicita St. Rosebud, SD 57570	Parmelee Community Center
Phone	605.856.4114	605.747.2097	Please call Rosebud Site
Site Director	Ivette Shupla (Ivette.Shupla@rosebudbgc.org)	Beth Elk Looks Back (beth.elklooksback@rosebudbgc.org)	Rose Elk Looks Back (rose.elklooksback@rosebudbgc.org)

BOYS AND GIRLS CLUB OF ROSEBUD MEMBERSHIP FORM

Member Full Name: _____

Nickname: _____ Ethnicity: _____ Gender: M / F

Age: _____ Grade: _____ Birthday: _____ / _____ / _____

School: _____

Address: _____

List any medical issues/medications

Primary Contact:

Name: _____ Relationship to member: _____

Check all that apply:

Emergency Contact _____ Parent/Guardian _____ Has permission to pick up child _____ Lives with member _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Which phone do we use in an emergency? _____

Secondary Contact:

Name: _____ Relationship to member: _____

Check all that apply:

Emergency Contact _____ Parent/Guardian _____ Has permission to pick up child _____ Lives with member _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Which phone do we use in an emergency? _____

List other club members in household:

Parent Release

I, the parent/guardian of the minor child listed on this application, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club of Rosebud and Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury or death and any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Club.

Medical Treatment

_____ I give permission to the Boys & Girls Club of Rosebud to seek emergency medical treatment for my minor child if I cannot be reached. I will be responsible for any/all costs of medical attention and treatment.

Data Collection

_____ I give my permission to the Boys & Girls Club of Rosebud to collect information via online or written surveys, questionnaires, interviews, and focus groups from the minor child listed on this application. Any and all information received will be kept strictly confidential. Data gathered through these means will be summarized in the aggregate and will exclude all references to any individual responses. The aggregated results of these analyses may be shared with Club staff, Boys & Girls Clubs of America (BGCA), funders, and other community stakeholders to evidence program effectiveness and/or Club impact on our members.

School Information

_____ I give my permission to the Boys & Girls Club of Rosebud and my child's school district to exchange information regarding the minor child listed on this application. The purpose of the exchange is to help both organizations do a better job of helping the student be successful in school, in the Boys & Girls Club and in life. This release is valid for one year and may be revoked at any time by contacting the school district or the Boys & Girls Club in writing.

Data Sharing

_____ I understand that the Boys & Girls Club of Rosebud may share information about the minor child listed on this application with Boys & Girls Clubs of America (BGCA) for research purposes and/or to evaluate the program's effectiveness. Information that will be disclosed to BGCA may include the information provided on this membership application form, information provided by the minor child's school or school district, and other information collected by Boys & Girls Club of Rosebud, including data collected via surveys or questionnaires. All information provided to BGCA will be kept confidential.

Technology

_____ As a member of the Boys & Girls Club, your child will have access to the Internet. While precautions are being taken, it is possible who s/he may access inappropriate sites. The Boys & Girls Club will have rules and consequences at the Club for such behavior; however we will not be responsible for the consequences of such access.

Transportation

_____ I give my child permission to be transported in a Todd County School District Bus/Boys and Girls Club van for after school programming such as off-site visits and after school transportation to the club each day the club is open. The Boys and Girls Club of Rosebud will have rules and consequences for bus and van transportation. Preferences for the transportation of my child will be communicated to both the Todd County Elementary School/ Todd County Middle School and the Boys and Girls Club of Rosebud.

Miscellaneous

_____ I understand The Boys & Girls Club is not responsible for lost or stolen items. Parents and Club members are responsible for their own transportation to and from the Club.

_____ I give permission for my child's picture, moving pictures, or any other graphic depiction or likeness, to be used by the Boys & Girls Club and its activities. I understand my child may be pictured in the paper and on social media sites like facebook, bgca.net, etc. I also understand the Club is not, nor does it claim to be, a licensed day care center. I have read the completed application and this form, understand the rules of the Boys & Girls Club and request my child be admitted into membership.

_____ I give my permission to the Boys & Girls Club of Rosebud to share information about the minor child listed on this application with Boys & Girls Clubs of America (BGCA) for research purposes and/or to evaluate the program's effectiveness. Information that will be disclosed to BGCA may include the information provided on this membership application form, information provided by the minor child's school or school district, and other information collected by Boys & Girls Club of Rosebud, including data collected via surveys or questionnaires. All information provided to BGCA will be kept confidential.

Parent / Guardian Signature

Date: ____/____/____

PARENT/GUARDIAN CONSENT FORM

I, the parent or legal guardian for _____ hereby give my permission for my child to participate in the Mentoring Program at the Boys & Girls Club.

I fully understand that the program involves mentors, who shall be selected from the community and will be screened (including a criminal background check) and trained before beginning in the program. A mentor will be expected to spend a minimum of one hour per week with my child on-site at the Boys & Girls Club. The mentor is not allowed to take or meet my child beyond the Club facility.

I understand that my child will participate in an orientation session at the Club in which the program will be explained. The program is planned to last one year and continuation may then be discussed.

I understand that during the course of the mentoring program there may be special group events (incorporating all mentors and youth) and family events planned. I understand that the staff of the Club will provide ongoing monitoring of the mentoring activities.

I give the Boys & Girls Club Mentoring Program Coordinator permission to obtain my child's academic and attendance records from my child's school.

I permit the Mentoring Program staff and the Boys & Girls Club to utilize photographs of my child taken during his/her involvement in the mentoring program and waive all rights of compensation.

(Signature of Parent/Guardian)

(Printed name of Parent/Guardian)

Date _____

Please sign the permission form and return to the Boys & Girls Club Mentoring Program Coordinator
by _____.
(date)

Thank you!

Transportation Release Form

Child Name: _____ Grade: _____

Boys and Girl Club Van after school/summer programming include but not limited to off-site visits, field trips, and club to home transportation.

____ NO. I do not give my child permission to be transported on a Boys and Girls Club Van

____ YES. I do give my child permission to be transported on the Boys and Girls Club Van

____ I understand that if there are any changes/preferences to the transport of my child I will inform both the Todd county Elementary school/Todd County Middle School and The Boys and Girls Club of Rosebud.

By signing below I, the parent/guardian of the minor child listed on this application, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club of Rosebud and Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury or death and any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Club.

Print Parent/Guardian Name: _____

Signature: _____

Contact #:(__ __ __) __ __ __ - __ __ __ __

Youth Mentee Application

STEM Mentoring program

Please answer these questions as completely as possible. This information will help us to match you with the right mentor. (Please print)

Today's Date: _____

Name: _____ Date of birth: _____ Male/Female

Address: _____ City: _____

State: _____ ZIP: _____

Telephone: _____

Parent/Legal Guardian's Name: _____

How many brothers and sisters do you have and how old are they? _____

My favorite kind of music is: _____

My favorite television show is: _____

My favorite sport is: _____

My favorite book is: _____

My favorite subject in school is: _____

My least favorite subject in school is: _____

What are your special interests and hobbies: (sports, arts & crafts, computers, music, reading, cooking, games, painting, etc.)?

What clubs or groups do you belong to? _____

What do you like to do most with your free time? _____

Why do you want to be part of the STEM Mentoring program? _____

If accepted into the STEM Mentoring program, I agree to participate for a full year. I agree to meet with my mentor at the Club/center during weekly STEM Mentoring sessions and will tell the Club/center staff any time I can't make it to a session.

Signature of Youth _____ Date _____

Signature of Parent or Legal Guardian _____ Date _____

Parent /Guardian Consent Form

STEM Mentoring Program

I, (name of Parent/Guardian) _____, hereby give my permission for my child, _____, to participate in the STEM Mentoring program at the Boys and Girls Club of Rosebud.

I fully understand that the program involves mentors, who shall be selected from the community, and will be screened (including a criminal background check) and trained before beginning in the program. A mentor will spend an average of one hour per week with my child on-site at the Club/center in a small group mentoring program. The mentor is not allowed to take or meet with my child beyond the place designated by the Club/center.

I understand that my child will participate in an orientation session in which the program will be explained. The program will last one year and continuation will then be discussed.

I understand that during the course of the mentoring program there may be special group events (incorporating all mentors and youth) and family events planned. I understand that the staff of the Club/center will provide ongoing monitoring of the mentoring activities. I understand that the Club/center staff request permission to obtain my child's academic/attendance records so they can better evaluate the program's impact.

____ Yes, I give the Boys and Girls Club of Rosebud's STEM Mentoring Program Coordinator permission to obtain my child's academic/attendance records from my child's school.

____ No, I do not give permission for records to be obtained.

____ Yes, I hereby grant to the Boys and Girls Club of Rosebud, Sea Research Foundation, and FirstPic, Inc. the right to use the photo and/or other digital reproduction of my child, _____, or other reproduction of his/her physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the internet and waive all rights of compensation.

____ No, I do not give permission for my child to be photographed.

Signature of Parent or Legal Guardian Date

Printed Name

Boys and Girls Club of Rosebud

On the T.R.A.I.L. (*Together Raising Awareness for Indian Life*) To Diabetes Prevention

Caretaker (Parent/Guardian) Notice Form

Your Child has been invited to participate in the On the T.R.A.I.L. (Together Raising Awareness for Indian Life) to Diabetes Prevention program. This program is designed to provide youth with the tools and knowledge to prevent type 2 diabetes through healthy eating and physical activity. T.R.A.I.L. is the first diabetes prevention program developed for the Boys and Girls Clubs on Native Lands.

This program will:

- Discuss health topics in a way your child can understand.
- Encourage healthy behaviors that will help your child stay healthy, active, and prevent type 2 diabetes.

As part of the program the club will administer a pre- and post-test to test your child's knowledge and attitude about nutrition, physical activity and type 2 diabetes. Basic information will also be collected about your child and shared with the Indian Health Service (IHS), National Congress of American Indians (NCAI), and First Pic, Inc. Your child's name and personal information will be kept confidential. **Children with medical conditions that prevent strenuous activity such as jumping and/or running should not participate.**

If you have any questions, please call the Boys & Girls Club offices at 605-856-4114

Club Expectations

1. RESPECT all mentors, group leaders, volunteers, other club members, the building, everything in the building, and every place we visit.
2. Stay behind the LINES and out of CUPBOARDS unless you have permission from your mentor/ group leader.
3. You must STAY seated during meal times. Ask your mentor any questions.
4. STAY in your assigned academic or activity group at all times. Direct your questions to your mentor/group leader.
5. Once you are inside and signed in, you must NOT leave the building without permission from staff or without a parent/guardian.
6. Keep all LEGS on the floor - chair legs and your own. Do not lean back and do not stand on the chairs.
7. NO GUM, SNACKS or DRINKS other than water allowed during club time or on the vans. Anything other than water will be asked to be thrown away.
8. All BACKPACKS and bags need to be put up in its designated area. Ask your mentor/group leader for permission to get into your bag.
9. Please do NOT bring money, phones or other electronics to the club, if you do it is at your own risk. We are not responsible for lost or stolen items.
10. You will COMPLETE your work at academic time, if you do not you will complete it during activity time.
11. You are required to FINISH what you START! No QUITTING, walking away and POUTING, or whining during games, sports, or activities.
12. Do not RUN indoors. We have the gym and outdoors for running.
13. There should be no more than ONE person in the bathroom at a time. Chils must be old enough to use the bathroom by themselves.
14. PLEASE do not ask what group you are in or if you can do a particular activity. If you are able to choose we will ask you.
15. Have FUN and have a POSITIVE attitude!!